

BATTLEMENT MESA SERVICE ASSOCIATION CHARTER

Public Works Committee

REPORT TO: Board of Directors

AUTHORITY: Amended and Restated Declaration of Covenants, Conditions and Restrictions for Battlement Mesa and the Amended and Restated Bylaws of Battlement Service Association.

ORGANIZATION: The Committee will consist of a total of five (5) members including no less than one (1) and no more than two (2) current member of the Board of Directors and no more than four (4) members of the Battlement Mesa Service Association community. The committee members are to be appointed by the Board of Directors. The committee members will annually elect a Chairperson, Vice Chairperson and recording Secretary.

The Board of Directors reserves the right to remove any member of the Committee, and appoint a successor as it deems appropriate to the overall interest of the community.

PURPOSE: the purpose of the Public Works Committee:

At the direction of the Board of Directors monitor and recommend maintenance of public works infrastructure and planning of infrastructure capital improvements in the Battlement Mesa Service Association Community.

RESPONSIBILITIES:

1. The Committee is responsible for monitoring the condition of streets, sidewalks, street signs, street lights, pedestrian trails, fences, landscaping, park amenities and open spaces.
2. The Committee shall develop and make recommendations to the Board of Directors on prioritizing maintenance and capital improvements for public works items.
3. The Committee shall make requests of the Board of Directors for approval of all expenditures.
4. As requested by the Board of Directors, conduct other committee related duties as assigned.
5. Review its own performance annually and submit a report to the Board of Directors identifying what had been accomplished by the committee.

MEETINGS:

Meetings will be held no less than on a quarterly basis or more often as determined by the Committee Members.

REPORTING:

The Committee will maintain minutes and/or reports of all regular meetings, and submit the minutes/reports to the Board of Directors.