

# **Financial Report**

**December 31, 2013** 

## Battlement Mesa Service Association (A Colorado Non-Profit Corporation) December 31, 2013

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Battlement Mesa Service Association
Battlement Mesa, Colorado

#### Report on the Financial Statements

We have audited the accompanying financial statements of Battlement Mesa Service Association (the "Association"), a Colorado non-profit corporation, which comprise the balance sheet as of December 31, 2013, and the related statements of revenues, expenses and changes in fund balances, and cash flows for the year then ended, and the related notes to the financial statements. The prior year summarized information has been derived from the Association's fiscal year 2012 financial statements and, in our report dated April 25, 2013, we expressed an unqualified opinion on those financial statements.

#### Management's Responsibilities

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we obtained is sufficient and appropriate to provide a basis for our audit opinion.

Member: American Institute of Certified Public Accountants

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## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Battlement Mesa Service Association as of December 31, 2013, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental schedule on page 12, Operating Fund – Comparison of Budgeted and Actual Revenue and Expenses, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of the Association's management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information, except for that portion marked "unaudited", on which we express no opinion, is fairly stated in all material respects in relation to the financial statements as a whole.

#### Disclaimer of Opinion on Required Supplementary Information

Accounting principles generally accepted in the United States of America require that The Schedule of Future Major Repairs and Replacements on page 13 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Mc Mahan and Associates, L.L.C. McMahan and Associates, L.L.C.

July 15, 2014

## Battlement Mesa Service Association (A Colorado Non-Profit Corporation) Balance Sheets December 31, 2013 (With Comparative Totals For 2012)

		2013		2012
	Operating	Replacement		
-	Fund	<u>Fund</u>	Total	Total
Assets:				
Cash and cash equivalents	\$ 144,430	84,107	228,537	529,298
Investments	-	634,070	634,070	549,077
Assessments receivable, net	63,502	-	63,502	94,120
Other receivables	4,100	-	4,100	3,887
Due (to) from other fund	(152,442)	152,442	-	-
Land	100	49,215	49,315	49,315
Total Assets	59,690	919,834	979,524	1,225,697
Liabilities and Fund Equity:				
Liabilities:				
Accounts payable	10,516	-	10,516	11,192
Other current liabilities	-	-	-	1,800
Deferred assessment revenue	73,020		73,020	72,563
Total Liabilities	83,536	-	83,536	85,555
Fund Equity:				
Fund balances	(23,846)	919,834	895,988	1,140,142
Total Fund Equity	(23,846)	919,834	895,988	1,140,142
Total Liabilities and Fund Equity	\$ 59,690	919,834	979,524	1,225,697

## Battlement Mesa Service Association (A Colorado Non-Profit Corporation) Statements of Revenues, Expenses and Changes in Fund Balances For the Year Ended December 31, 2013 (With Comparative Totals For 2012)

	2013				2012
	0	perating	Replacement		
		Fund	<u>Fund</u>	Total	Total
Revenues:					
Assessments	\$	795,125	108,022	903,147	905,748
Cable television franchise fee		14,020	-	14,020	15,763
Investment income		19	2,902	2,921	2,462
Other		71,874		71,874	90,752
Total Revenues		881,038	110,924	991,962	1,014,725
Expenses:					
Maintenance		318,156	-	318,156	341,709
Utilities		204,016	-	204,016	206,124
Sprinkler system		132,146	-	132,146	156,434
Management fees		84,000	-	84,000	72,000
Office expense		42,898	-	42,898	34,195
Insurance		13,192	_	13,192	13,447
Legal and accounting		56,917	_	56,917	51,246
Security		17,216	_	17,216	16,800
Income taxes		1,722	-	1,722	5,684
Bad debt		41,543	_	41,543	8,216
Miscellaneous		578	-	578	•
Replacement Fund expenses		-	323,732	323,732	174,213
Total Expenses		912,384	323,732	1,236,116	1,080,068
Excess (Deficiency) of Revenues					
Over Expenses		(31,346)	(212,808)	(244,154)	(65,343)
Beginning Fund Balances		7,500	1,132,642	1,140,142	1,205,485
Ending Fund Balances	\$	(23,846)	919,834	895,988	1,140,142

## Battlement Mesa Service Association (A Colorado Non-Profit Corporation) Statements of Cash Flows For the Year Ended December 31, 2013 (With Comparative Totals For 2012)

		2013		2012
	Operating	Replacement		
	Fund	Fund	Total	Total
Cash Flows From Operating Activities:				
Cash received from owners for assessments	\$ 802,218	108,022	910,240	897,469
Cash received for interest	19	2,908	2,927	2,786
Cash received from other sources	85,118	-	85,118	97,712
Cash (paid) to vendors	(887,357)	(323,731)	(1,211,088)	(1,078,754)
Income taxes paid	(2,958)	-	(2,958)	-
Transfers (to) from other funds	(49,124)	49,124		
Net Cash Provided (Used) by Operating Activities	(52,084)	(163,677)	(215,761)	(80,787)
Cash Flows From Investing Activities:				
Cash paid to purchase fixed assets	-	-	-	(49,215)
Cash paid to purchase investments	-	(420,000)	(420,000)	(550,000)
Cash received from matured investments	-	335,000	335,000	575,000
Net Cash Provided (Used) By Investing Activities		(85,000)	(85,000)	(24,215)
Net Increase (Decrease) In Cash	(52,084)	(248,677)	(300,761)	(105,002)
Cash at Beginning of Period	196,514	332,784	529,298	634,300
Cash at End of Period	144,430	84,107	228,537	529,298
Reconciliation of Excess (Deficiency) of Revenues Over Expenses to Net Cash Provided (Used) by Operating Activities:				
Excess (Deficiency) of revenues over expenses	(31,346)	(212,808)	(244,154)	(65,343)
Adjustments to reconcile excess (deficiency) of revenues over expenses to net cash provided (used) by operating activities:				
Accrued interest on investments	-	7	7	323
Decrease (increase) in assessments receivable, net	30,618	-	30,618	(24,010)
Decrease (increase) in other accounts receivable	(213)	-	(213)	7,603
Decrease (increase) in inventory	-	-	-	4,000
Increase (decrease) in accounts payable	(676)	-	(676)	(2,686)
Increase (decrease) in deferred assessment revenue	457	-	457	15,732
Increase (decrease) in accrued expenses	(1,800)	-	(1,800)	(16,406)
Net change in interfund transfers	(49,124)	49,124	-	-
Total Adjustments	(20,738)	49,131	28,393	(15,444)
Net Cash Provided (Used) By Operating Activities	\$ (52,084)	(163,677)	(215,761)	(80,787)

## 1. Organization

Battlement Mesa Service Association (the "Association") was incorporated in the State of Colorado in 1982 as a non-profit corporation. The Association was established to provide for the community, civic, and social welfare of the homeowners and to maintain the fences, pedestrian paths, landscaped common areas and street lighting. As of December 31, 2013, the Association consisted of two thousand six hundred thirty-three (2,633) properties located on three thousand, two hundred acres in Garfield County, Colorado.

## 2. Summary of Significant Accounting Policies

## A. Basis of Accounting

The financial statements are prepared on the accrual basis of accounting. The common expenses of the Association are paid by the Association for the members of the Association. The Board of Directors estimates the expenses and the Association's members are assessed for their pro-rata share of the estimated expenses.

## B. Fund Accounting

The Association uses the fund method of accounting, which requires that funds, such as operating funds and funds designated for future major repairs, replacements and additions be classified separately for accounting and reporting purposes.

Fund accounting is helpful in segregating funds having restrictions on their use. Disbursements from the Operating Fund are generally at the discretion of the Board of Directors and the property manager. Disbursements from the Replacement Fund may be made only for designated purposes.

## C. Recognition of Assets

The Association recognizes common real property to which it has title and that it can dispose of for cash, while retaining the proceeds thereto, as an asset on its financial statements. This asset is recorded at cost and is not depreciated.

## D. Cash and Cash Equivalents

Cash and cash equivalents for the statement of cash flows consist of cash in bank, cash on hand, and investments with maturities of three months or less.

## E. Investments

The Association has invested certain excess funds in certificates of deposit. Because these investments are intended to fund expenditures in the Operating and Replacement Funds and may provide a ready source of cash when so required, these investments are classified as trading for financial statement purposes. Accordingly, investments are reported on these financial statements at fair value, and all realized and unrealized gains and losses are included in current period earnings.

Investment income is unrestricted unless the earnings are restricted, either as to purpose or time period, by the donor of the original contribution.

#### 2. Summary of Significant Accounting Policies (continued)

#### E. Investments (continued)

U.S. generally accepted accounting principles require financial assets be valued at "fair value", determined through application of a three-tiered hierarchy of input levels. Financial assets valued using level 1 inputs are based on unadjusted quoted market prices within active markets. Financial assets valued using level 2 inputs are based primarily on quoted prices for similar assets in active or inactive markets. Financial assets valued using level 3 inputs are based on the best information available in circumstances where markets are non-existent or illiquid.

#### F. Interest Allocation

The Board's policy is to record interest earned in the fund that holds the underlying investment.

#### G. Accounts Receivable

Accounts receivable at the balance sheet date represent assessment fees due from unit owners. The Association's policy is to retain legal counsel and place liens on the properties of homeowners whose assessments are in excess of \$500.

The Association uses the allowance method for recognizing potential uncollectible delinquent accounts receivable. At December 31, 2013, the Association has established an allowance for uncollectible owner's assessments receivable of \$23,982.

#### H. Deferred Assessment Revenues

Deferred assessment revenues consist of cash receipts collected in the current year for the subsequent year's assessments.

#### I. Common Assessments

Common assessments are the primary source of revenue for the Association. The Board, together with the Association's managing agent, prepares an annual budget to estimate the annual expenses of maintaining the Association's common elements.

On a quarterly basis, members of the Association are assessed for their share of these estimated expenses. Since the Association is designed only to operate as a conduit to collect assessments and pay operating expenses on behalf of members, any excess or deficiency of revenues over expenses is repaid to, or recovered from, the members in a subsequent year by reducing or increasing assessments, or, with the approval of the Board, transferred to the Replacement Fund.

## 2. Summary of Significant Accounting Policies (continued)

#### J. Income Taxes

While the Association has been organized under Colorado non-profit statutes as a corporation without capital stock or shareholders, the Association is not a tax-exempt organization. Consequently, the Association is subject to Federal and state income taxes on net income derived from investments and other non-membership sources.

The Federal income tax returns of the Association are subject to examination by the Internal Revenue Service and Colorado Department of Revenue. The Company is no longer subject to examination for years prior to 2010.

#### K. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## L. Subsequent Events

Management has evaluated subsequent events through July 15, 2014; the date that these financial statements were available to be issued.

## M. Comparative Information

The financial statements include certain prior year comparative information in total but not by fund. Such information does not include sufficient detail to constitute a presentation in conformity to generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Association's financial statements for the year ended December 31, 2012, from which the comparative totals were derived.

#### 3. Investments

	Operating Fund		Replacement Fund	Total	
Certificates of deposit:  Maturing within one year,					
interest at 0.40% - 0.60% p.a.	\$	_	634,070	634,070	
Total	\$	_	634,070	634,070	

#### 3. Investments (continued)

The following schedule summarizes the investment income in the Statements of Revenues, Expenses and Changes in Fund Balances:

	rating und	Replacement Fund	Total
Interest income Net gains (loses)	\$ 19 -	2,909 (7)	2,928 (7)
Total	\$ 19	2,902	2,921

The fair values of assets measured on a recurring basis at December 31, 2013 are as follows:

		Quoted Prices in Active Markets
Certificates of deposit	<b>Fair Value</b> \$634,070	(Level 1) 634,070
Total	\$634,070	634,070

## 4. Future Major Repairs and Replacement Reserve

The Association's governing documents allow for the accumulation of funds for future major repairs and replacements. Accumulated funds are held in a separate savings and investment account and generally not available for expenditures for normal operations.

The Association commissioned a study in 2011 to estimate the remaining useful lives and the replacement costs of the components of common property. The estimates were prepared by reserve study engineers, based upon bids received from similar projects, past expenditures on similar work and cost estimating guides. In 2012, the Board formed a committee that adjusted the reserve study estimates established by the engineers to correspond with the Association's estimates. The table included in the unaudited Supplementary Information - Schedule of Future Major Repairs and Replacements is based on the study and subsequent Board adjustments.

In accordance with industry guidelines, it is the Association's primary duty to maintain and preserve the common property of the owners. Therefore, it is the Association's responsibility to determine a method for funding the costs of future major repairs and maintenance by assessing owners when funds are needed or by anticipating costs over extended time periods, assessing owners for the anticipated costs, and accumulating funds in reserves to meet the future funding requirements.

Funds are being accumulated in the Replacement Fund based on estimates of future needs for repairs and replacements of common property components. Actual expenditures may vary from the estimated future expenditures, and the variations may be material. Therefore, amounts accumulated in the Replacement Fund may not be adequate to meet all future needs for major repairs and replacements. If additional funds are needed, the Association has the right, subject to the Board of Director's approval, to increase regular assessments, pass special assessments, or delay major repairs and replacements until funds are available.

The Replacement Fund had a balance of \$919,834 at December 31, 2013.

#### 5. Homeowners' Fees and Economic Dependence

As of December 31, 2013, 7 unimproved units and 1,192 developed units of the 2,425.5 total assessment units were still owned by Battlement Mesa Partners (the Declarant). The Declarant pays one-half of the assessment per lot on unimproved lots and full assessment on improved lots. The Declarant paid \$401,154 in assessments for the year ended December 31, 2013. This amount represents approximately 53% of the total assessments charged by the Association. In accordance with the Declaration of Covenants, the Declarant is responsible to pay the Association the amount of any shortage caused by an excess of common expenses over common assessments by its payment of its assessment at the 50% rate up to 100% of the assessment.

## 6. Tamarisk Village Contingency Funds

The Association assesses an additional service assessment on residents of the Tamarisk Village area contained within the borders of the Association to pay for accounting fees and for irrigation, water and maintenance of front yard sprinkler systems required in that area. The residents of Tamarisk Village voted at an annual homeowners' meeting for that area to retain any excess funds collected for this purpose to be used as a contingency fund. The funds so designated can be used at the discretion of the Board of Directors to meet funding shortages for the irrigation, water and sprinkler system maintenance of Tamarisk Village. In the current year, assessments exceeded expenditures for common area landscaping by \$1,952. The net effect resulted in a decrease of an excess of the prior year's expenditures in excess of assessments from Tamarisk Village. As of December 31, 2013, the contingency fund balance had cumulative assessments in excess of expenditures of \$93. When the contingency fund balance has cumulative assessments in excess of expenditures, it is the policy of the Association to allocate interest earned on these funds to the Tamarisk Village contingency fund.

## 7. Management Contract

In 2011 the Association entered into a management agreement with the Battlement Mesa Metropolitan District ("BMMD") to manage the day-to-day operations of the Association under the direction of the Association's Board of Directors. The agreement commenced on January 1, 2012 and expires December 31, 2014

Payments to BMMD for services provided under the management agreement during the year ended December 31, 2013 are included in these financial statements as follows:

Maintenance Irrigation water Management and	\$ 7,516 117,347
accounting Office expense Street sweeping	84,000 6,166 15,000
Total	\$230,030

As of December 31, 2013, the Association had paid all amounts due to the managing agent.

## 8. Designation of Replacement Fund

The Association's Replacement Fund activities are designated between a General Fund Reserve and a General Fund Capital Reserve.

During the year ended December 31, 2013, activity was recorded in these categories of the Association's Replacement Fund as follows:

	General Fund Replacement	General Fund Capital	Total
Balances - Beginning			
of Year	\$737,680	394,961	1,132,641
Revenues:			
Assessments	36,819	71,203	108,022
Interest	2,902	_	2,902
Expenses	(300,231)	(23,500)	(323,731)
Balances - End of Year	\$477,170	442,664	919,834

#### 9. Related Parties

During 2013, the Association paid \$21,033 to Elks Peaks Consulting Group LTD for covenant compliance protection services. Elks Peaks Consulting is owned by a Board member of the Association. At December 31, 2013, the Association had paid all amounts due to Elks Peaks Consulting Group LTD.

The Association also paid \$17,500 to Mountain Lawn LLC for weed spraying services during 2013. A portion of Mountain Lawn LLC is owned by a Board member of the Association. At December 31, 2013, the Association had paid all amounts due to Mountain Lawn LLC.

Baker & Associates Landscape Management, LLC, which is owned by a Board member, performs landscape maintenance and sprinkler maintenance to the Association. The total amount paid to Baker & Associates in 2013 was \$231,841, and at December 31, 2013, the Association had paid all amounts due to Baker & Associates Landscape Management, LLC.

## Battlement Mesa Service Association (A Colorado Non-Profit Corporation) Operating Fund

## Comparison of Budgeted and Actual Revenue and Expenses For the Year Ended December 31, 2013

(With Comparative Totals For the Year Ended 2012)

		2013		2012
	Budget (Unaudited)	Actual	Variance Positive (Negative)	Actual
Revenues:				
Assessments	\$ 800,770	795,125	(5,645)	788,350
Cable television franchise fee	14,300	14,020	(280)	15,763
Investment income	30	19	(11)	24
Other	86,200	71,874	(14,326)	90,752
Total Revenues	901,300	881,038	(20,262)	894,889
Expenses:				
Maintenance	322,300	318,156	4,144	341,709
Utilities	204,900	204,016	884	206,124
Sprinkler system	135,000	132,146	2,854	156,434
Management fees	84,000	84,000	-	72,000
Office expense	44,000	42,898	1,102	34,195
Insurance	13,500	13,192	308	13,447
Legal and accounting	57,200	56,917	283	51,246
Security	17,300	17,216	84	16,800
Income taxes	4,500	1,722	2,778	5,684
Bad debt	18,000	41,543	(23,543)	8,216
Miscellaneous	600	578	22	· -
Total Expenses	\$ 901,300	912,384	(11,084)	905,855

## Battlement Mesa Service Association (A Colorado Non-Profit Corporation) Schedule of Future Major Repairs and Replacements December 31, 2013 (Unaudited)

The Association commissioned a study in 2011 to estimate the remaining useful lives and the replacement costs of the components of common property. The estimates were prepared by reserve study engineers, based upon bids received from similar projects, past expenditures on similar work and cost estimating guides. In 2012, the Board formed a committee and adjusted the reserve study estimates established by the engineers to correspond with the Association's estimates.

The balance of the Replacement Fund has not been designated by the Board for specific components of common property.

The following table is based on the study and presents significant information about the components of common property:

Components	Estimated Remaining Useful Lives (Years)	stimated Current placement Costs	Replacement Fund Balance 2013
Street lights	0-1	\$ 200,000	-
Fences	0-14	525,000	-
Trails	25	400,000	-
Other improvements	0-9	 65,000	
Totals		\$ 1,190,000	919,834