

Approved 07/18/17

BATTLEMENT MESA SERVICE ASSOCIATION REGULAR MEETING OF THE BOARD OF DIRECTORS JUNE 20, 2017

Present: Laurel Koning President, Battlement Creek Village
Bob Arrington Vice President, Willow Creek Village
John Shepherd Sec/Treasurer, Canyon View Village

Al Reuter Director, First Eagle's Point Director, Monument Creek Village Dianna Arnett Director, Tamarisk Meadows Amy Provstgaard Director, Tamarisk Village

John Keller Director, The Reserve

Absent: Eric Schmela Declarant, Battlement Mesa Partners
Denise Gallegos Declarant, Battlement Mesa Partners

John Constine Director, Mesa Ridge Townhomes
Joel Toomey Director, Stone Ridge Village
Brad Hoy Director, Valley View Village

Also Present: Steve Rippy Association Manager

Amie Martin Administrative Assistant

Community Members Present: Chuck Hall Kirby Wynn

OWNERS OPEN FORUM

None

CALL TO ORDER

Director Koning called the meeting to order at 9:03 am.

DISCLOSURE OF CONFLICT

None

KIRBY WYNN-GARFIELD COUNTY OIL & GAS LIAISON

Kirby Wynn reported that Phase I of URSA's drilling plan is going very well. There have been minimal complaints regarding the drilling on the D pad and no complaints of the already drilled 8 wells on the B pad. Mr. Wynn reported that they have drilled 14 of the 28 wells on the D pad and moved the rig to the B pad where all 24 wells will be drilled. Mr. Wynn reported that URSA has submitted their applications for Phase II which includes the A & L pads, a water treatment facility on the F pad, 2 pipelines and an injection well on the A pad. The Garfield County Planning Department is doing the initial review prior to giving a recommendation to the Board of County Commissioners.

Mr. Wynn reported that URSA has written a request to the Board of County Commissioners requesting to allow the Colorado Oil & Gas Conservation Commission to review the documents for Phase II concurrently with BOCC.

MAY 16, 2017 MEETING MINUTES

A motion was made by Director Arrington and seconded by Director Shepherd to approve the May 16, 2017 regular meeting minutes as presented. The motion carried unanimously.

MAY 30, 2017 SPECIAL MEETING MINUTES

A motion was made by Director Shepherd and seconded by Director Arrington to approve the May 30, 2017 special meeting minutes as presented. The motion carried unanimously.

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FINANCIAL REPORTS

A motion was made by Director Arrington and seconded by Director Provstgaard to approve the May 2017 financial statements; subject to audit. The motion carried unanimously.

COMMITTEE REPORTS

Finance Committee-See attached written report.

Architectural Committee-See attached written reports.

Covenant Control Committee-See attached written reports.

Oil & Gas Committee-Chuck Hall reported URSA held their community meeting in early June. URSA explained that the newly installed pipeline running through Battlement Mesa is 98% complete. They also reported that all wells have been drilled at the B & V in Parachute pad and they have begun the completion process. Mr. Hall reported that URSA has 3 years to complete the drilling process on the D pad once drilling started, URSA is estimating that they will complete the process in 1 ½ years.

Mr. Hall recommended to the Board of Directors to write a letter to the Board of County Commissioners urging them to allow the COGCC to concurrently review URSA's phase II applications in order for the drilling to be completed as quickly as possible in the PUD allowing URSA to leave the community quicker.

After much discussion, by a vote of 6 directors in favor, 1 director abstaining and 1 director not voting the Board of Directors approved a letter to be sent to the BOCC urging them to allow the COGCC to review URSA's phase II applications concurrently with the Garfield County Board of County Commissioners.

Parks, Open Space & Trails Committee-No written report.

Associated Governments of Northwest Colorado-See attached written report.

Energy Advisory Board-See attached written report.

MANAGER REPORT

See attached written report.

Mr. Rippy reported the committee for the 501 © 4 Non-Profit Corporation met and recommends the Board of Directors moves forward with forming the 501 © 4 Non-Profit Corporation.

Mr. Rippy reported that a street light on W Battlement Parkway near the Crown Peak Baptist Church was hit on Monday, June 19th. Amie Martin went to the accident and took pictures so we can submit a claim to the vehicle owner's insurance company.

Mr. Rippy reported that there is a new house being built in Stone Ridge Village that does not have an electrical tap so the builder is having to dig a trench from the lot to the transformer. This trench will be dug about 100' through the utility easement through a BMSA landscaped area. Mr. Rippy has informed Lush Green Landscaping of the dig.

DEVELOPER REPORT

Mr. Rippy reported that he has been meeting with representatives with RHP regarding Battlement Mesa Company's foreclosure properties. RHP is purchasing the RV park, modular home park and the rental pads a different company is purchasing the apartments.

NEW BUSINESS

None

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OLD BUSINESS

Turkey Trail Park Bid Proposal

A motion was made by Director Johnson and seconded by Director Provstgaard to approve the contract with Lush Green Landscape for \$143,038 to build Turkey Trail Park. The motion carried with Directors Reuter and Arrington voting against the motion.

501 © 4 Non-Profit Corporation

A motion was made by Director Johnson and seconded by Director Keller to approve the Resolution to form a 501 © 4 Non-Profit Corporation. The motion carried unanimously.

John Lyons' Property Annexation

Director Koning reported that she attended the Town of Parachute's Planning meeting and the Board of Directors meeting. The Planning Committee approved the annexation of the John Lyons' property but the Board of Directors was not able to approve the annexation until more steps have been completed, per their attorney. This item will be on their agenda at their next Board meeting on July 20, 2017.

OTHER BUSINESS

None

Director Johnson left the meeting at 11:30 am.

UNRESOLVED/WORKING ITEMS

Director Koning reviewed the unresolved/working items report.

After a discussion, a motion was made by Director Keller and seconded by Director Provstgaard to remove the variance for parking their RV on the driveway at 72 E Bonanza Place. The motion carried unanimously.

Mr. Rippy stated that since we have been doing the covenant violations in house, he is seeing a lot of violations for RV parking. The majority of the issues are people loading and unloading their RV's for the weekends. Most people are in compliance with storing them appropriately but the covenant states the RV is allowed to be at the property for 72 hours in a 30 day period which is not enough time to load/unload them several times in a 30 day period.

The Board of Directors asked Mr. Rippy to bring a policy to the next Board meeting regarding RV usage during the summer months.

ADJOURNMENT

The meeting adjourned at 11:47 am.

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BMSA Financial Committee

June 20, 2017 Report on Financial Documents

For May 2017

Operating Accounts

May is the fifth month of our fiscal year. The results for YTD continue to be positive. On the income side, Actuals exceeded the budget amounts by \$89,679. The biggest contributor was the Developer's payment of \$245,755 against a budgeted amount of \$186,110. (AIG, the current owner of the apartments has been paying their fees early). In addition, Common Assessments was \$9,143 more than budget, and Attorney fees exceeded the budget by \$18,343. Also, Comcast Franchise has paid early.

On the Expenditure side, the actuals were below the budgeted amounts by \$185,995. Those accounts exceeding budget amounts by substantial amounts were: Community Relations (Annual Mtg) and Street Sweeping (\$1500). Most other accounts underran the budget. Don't be misled since some accounts have not been billed as of this date so the Income over Expense can be misleading.

As stated, the bottom line for May is that Actuals show a positive of \$185,995 over budgeted amounts.

Copies of the April 2017 financials are included in your packets.

On the Balance Sheet, all of the accounts are consistent with past history and there is nothing of concern.

Reserve Accounts

We also reviewed the Reserve Accounts. The Median Improvement and Trails Improvements accounts were paid from the Reserve as scheduled.

The reserve amounts invested with Edward Jones continue to earn small amounts and are consistent with the State Laws requiring investing in secure accounts. The current amounts invested with Edward Jones are \$729,275.

<u>Tax Filing.</u> The audit has not yet been completed nor the filing of the Income Tax forms for 2016. Since Extensions have been filed, the deadline is September 15. These are being prepared by our retained CPAs.

Architectural Committee Meeting May 3, 2017

1. 349 Mineral Springs Circle

Owner: Nancy Hunter

Subdivision: Tamarisk Meadows

Request: Replace dead white ash tree with new white ash tree.

Completion Date: May 7, 2017 Committee Action: Approved

2. 43 Talon Trail

Owner: Terry Tallon

Subdivision: Stone Ridge Village

Request: Re-stain deck.

Completion Date: May 14, 2017 Committee Action: Approved

3. 92 Columbine Lane

Owner: Danica Paszek

Subdivision: Monument Creek Village

Request: Remove bushes in the front and side of the house and some

grass and replace with gravel. Completion Date: May 30, 2017 Committee Action: Approved

4. 67 Holly Way

Owner: John Anderson

Subdivision: Monument Creek Village

Request: Move fence on the south side of the house, west 20 feet.

Completion Date: June 30, 2017 Committee Action: Approved

Architectural Committee Meeting May 17, 2017

1. 30 Juniper Lane

Owner: Thomas Holman

Subdivision: Monument Creek Village Request: Re-paint house and shed

Completion Date: May 29, 2017 Committee Action: Approved

2. 9 Juniper Lane

Owner: Michael & Ashley Thomas Subdivision: Monument Creek Village

Request: Re-paint house and resurface/replace front deck

Completion Date: August 15, 2017

Committee Action: Approved

3. 141 Columbine Lane

Owner: Steve & Shauna Veo

Subdivision: Monument Creek Village

Request: Re-roof house and extend driveway apron

Completion Date: November 2017 Committee Action: Approved

4. 52 Juniper Lane

Owner: Carlynn Korsch

Subdivision: Monument Creek Village Request: Park in existing gravel area Completion Date: Already done Committee Action: Approved

5. 384 Ponderosa Circle

Owner: James Almond

Subdivision: Monument Creek Village

Requust: Install fence

Completion Date: June 4, 2017 Committee Action: Approved

6. 61 Ridge View Place

Owner: Brooke Johnson

Subdivision: Willow Creek Village Request: Plant trees in back yard Completion Date: May 20, 2017 Committee Action: Approved

7. 61 Ridge View Place

Owner: Brooke Johnson

Subdivision: Willow Creek Village

Request: Approval for shed

Completion Date: Already completed

Committee Action: Denied. Shed must be sided/painted the same as

the house which is stucco. Existing shed must be brought into

compliance.

8. 64 Mineral Springs Circle

Owner: Ron Jensen

Subdivision: Tamarisk Meadows

Request: Replace split rail fence with 6' cedar privacy fence

Completion Date: 2 weeks after starting date

Committee Action: Denied. Privacy fences are not allowed to be installed any further forward than the front of the garage/house.

Covenant Violation Report / May 2017

		Maintenance		Animal	Inoperable / Abandoned			Percent of Total
Village	Trash Can	of Property	Parking	Complaint	Vehicle	Other	Total	Violations
Monument Creek	5	29	11	0	2	0	47	27.5%
Battlement Creek	0	3	2	0	0	0	5	2.9%
The Reserve	0	4	0	0	0	0	4	2.3%
Willow Creek	2	3	သ	0	-	0	9	5.3%
Tamarisk Village	7	29	8	0	2	2	48	28.1%
Tamarisk Meadows	1	24	3	0	0	0	28	16.4%
Stone Ridge	0	ယ	1	0	0	0	4	2.3%
Valley View	4	11	2	0	—	0	18	10.5%
Eagles Point	0	3	0	0	0	0	သ	1.8%
Fairways	0	2	0	0	0	0	2	1.2%
Mesa Ridge	0	0	0	0	0	0	0	0.0%
Canyon View	ယ	0	0	0	0	0	ယ	1.8%
Total	22	111	30	0	6	2	171	
Percent of Total	12.9%	64.9%	17.5%	0.0%	3.5%	1.2%		

Violation Report / January – May 2017

		Maintenance		Animal	Inoperable or Abandoned			Percent of Total
Village	Trash Can	of Property	Parking	Complaint	Vehicle	Other	Total	Violation
Monument Creek	52	64	52	3	13	1	185	33.9%
Battlement Creek	15	4	8	1	0	0	28	5.7%
The Reserve	6	6	6	1	2	0	21	4.2%
Willow Creek	14	11	11	0	1	0	37	6.9%
Tamarisk Village	43	44	29	0	4	4	124	18.7%
Tamarisk Meadows	12	33	16	0	1	0	62	8.4%
Stone Ridge Village	ω	5	6	0	1	0	15	2.7%
Valley View	33	18	7	1	5	2	66	11.8%
Eagles Point	000	9	ω	0	0	0	20	4.2%
Fairways	0	ယ	0	0	0	0	ယ	0.2%
Mesa Ridge	ω	0		0	0	0	4	1.0%
Canyon View	9	1	1	0	2	0	13	2.5%
[otal]	198	198	140	6	29	7	578	3
Percent of Total	34.3%	34.3%	24.2%	1.0%	5.0%	1.2%		

Violation	January	February	March	April	May	Total
Trashcan	36	35	62	43	22	198
Maintenance of Property	12	14	19	42	111	198
Parking	39	14	30	27	30	140
Abandoned/Inoperable Vehicle	6	8	5	4	6	29
Animal Complaint	2	0	သ	1	0	6
Other	2		2	0	2	7
Total Violations	97	72	121	117	171	578





United States Department of Agriculture

Office of Communications 1400 Independence Ave, SW Washington, DC 20250-1300 Voice (202) 720-4623 Email: oc.news@usda.gov Veb: http://www.usda.gov

USDA Seeks Applications for Community Development Grants

USDA Office of Communications sent this bulletin at 05/26/2017 11:00 AM EDT

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United States Department of Agriculture

Office of Communications 1400 Independence Ave. SW Washington, DC 20250-1300 Voice (202) 720-4623 Email: oc.news@usda.gov Web: http://www.usda.gov

Press Release

You are subscribed to USDA Office of Communications.

Release No. 0047.17

Contact: Weldon Freeman (202) 690-1384

USDA Seeks Applications for Community Development Grants

WASHINGTON, May 26, 2017 – The U.S. Department of Agriculture (USDA) is inviting applications for grants to support economic development in rural communities.

"These grants will support partnerships between community development groups and rural communities to develop essential facilities and create jobs and business opportunities," USDA Rural Development Acting Deputy Undersecretary Roger Glendenning said.

USDA is making grants available under the <u>Rural Community Development Initiative</u> (RCDI) program to strengthen the rural economy. Qualified intermediary organizations receiving RCDI grants will provide technical assistance and training to help nonprofit organizations and communities develop their capacity to undertake housing, community facilities or economic development projects. Applicants must have capacity-building experience for these types of projects and must provide matching funds at least equal to the RCDI grant. Grants range from \$50,000 to \$250,000.

Eligible recipients are nonprofit organizations, low-income rural communities or federally recognized tribes. RCDI grants are not provided directly to businesses or individuals.

Examples of eligible projects include homeownership education, minority business entrepreneurship, strategic community planning or assistance to access alternative funding sources. A grant awarded to Habitat for Humanity Virginia in 2016 shows how the RCDI program is helping rural communities. The organization used a \$150,000 grant to train Habitat affiliates across Virginia to rehabilitate homes as an alternative to its traditional model of building them from the ground up. Increasing the capacity of Habitat affiliates to rehabilitate dwellings will greatly increase their ability to serve more low-income families in Virginia's rural communities.

For more information on how to apply, see page 24281 of the May 26 <u>Federal Register</u>. The deadline to submit paper applications is July 25, 2017.

USDA Rural Development provides loans and grants to help expand economic opportunities and create jobs in rural areas. This assistance supports infrastructure improvements; business development; homeownership; community services such as schools, public safety and health care; and high-speed internet access in rural areas. For more information, visit www.rd.usda.gov.

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AGENDA

AGNC BOARD OF DIRECTORS & MEMBER MEETING June 21, 2017

Routt County Fairgrounds Exhibit Hall, 365 S. Poplar, Hayden, CO 81639 9:00 am - 1:30 pm

9:00 A.M 1. Call to order and introductions – Ray Beck, Chairman:

Pledge of allegiance Approval of minutes

- 2. Financial report Bonnie Petersen
 - 2016 Audit Report Paul Miller
- 3. Project and Committee Reports:

Dave Norman – Area Agency on Aging Cheryl McDonald – Dinosaur Welcome Center Orf and Orf – Legislative Report

- 10:00-11:00 Colorado Competitive Council Nicholas Colglazier, Director
- 11:00-11:15 BREAK
- 11:15-11:45 Roan Plateau Development Plan Update Jeff Kirtland, Terra Energy Partners
- 11:45-12:15 Lunch
- 12:15-12:45 Reports on Washington, D.C./Coos County Trips Ray Beck, Mike Samson
- 12:45- 1:15 Legislative Representative Updates
- 1:15-1:30 Administrative Update
 - 5. **Bonnie Petersen** Administrative Update
 - 6. New Business:
 Next Meeting is on July 26, Grand River Hospital, 501 Airport Rd., Rifle,
 CO
 - 7. Adjournment

Amie Martin

From: Kirby Wynn <kwynn@garfield-county.com>

Sent: Wednesday, May 31, 2017 8:12 AM

To: Kirby Wynn

Subject: Public Invitation: Energy Advisory Board Thursday, June 1st

Attachments: June 2017 EAB-Agenda-Final.pdf

Importance: High

You are receiving this email because you are on the Garfield County Oil & Gas Liaison's Energy Advisory Board and informational email distribution lists.

As a reminder, the Garfield County Energy Advisory Board (EAB) will meet this week, Thursday, June 1st, at the <u>Garfield County Rifle Administration Building</u>, 195 W. 14th Street, 2nd floor in Rifle. Dinner and social time for attendees at 5:30 p.m. and the meeting begins at 6 pm. Please review the attached meeting agenda. We hope you are able to join us and consider telling your neighbors and interested parties about EAB.

Educational Presentation description: We will not have an educational presentation this month. This meeting will largely be a public work session for the board members to discuss and consider refinements on how the meetings are structured, plus a public comment period.

We look forward to seeing you and working with you to fulfill our EAB mission:

The EAB shall provide a forum for the oil and gas industry, the public, impacted landowners and local government to prevent or minimize conflict associated with oil and gas development through positive and proactive communication and actions that encourage responsible and balanced development of these resources within Garfield County.

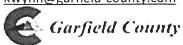
Regards and as always please feel free to contact me with any oil and gas questions or concerns you may have,

--Kirby

Kirby Wynn
Oil and Gas Liaison
Community Development

o (970) 625-5905 c (970) 987-2557

kwynn@garfield-county.com



EAB AGENDA

Garfield County Energy Advisory Board Thursday, June 1st, 2017 Garfield County Rifle Administration Building 195 W. 14th Street, 2nd Floor, Rifle, CO Begins at 5:30pm

Mission Statement: To provide a forum for the oil and gas industry, the public, impacted landowners and local government to prevent or minimize conflict associated with oil and gas development through positive and proactive communication and actions that encourage responsible and balanced development of these resources within Garfield County.

Time	Item	Leader
5:30 pm	Catered Dinner for all attendees	EAB and Public
6:00 – 6:05	Roll Call and reading of the mission statement	EAB Secretary
6:05 - 6:10	Approval of previous meeting minutes: April and May	EAB Chair
6:10 – 6:15	New Business:	300 900
6:15 – 6:50	Old Business: Continuation of EAB improvement opportunity discussion Alternate meetings that are more business or education-focused	EAB Chair
	 Refine monthly member O&G reporting. Consider 'templates' that might be used 	
	Educational Presentation: No presentation this month	
6:50 - 7:00	Public Comments: Individuals are limited to 3 minutes each. Items requiring follow-up will be assigned to a sub group to facilitate resolution.	EAB Chair
7:00 – 7:10	Community Counts and State/Federal agency updates	Community Counts and State/Federal Agencies
7:10 – 7:25	 EAB Member Oil and Gas Updates Operators Garfield County Oil & Gas Liaison Citizens Local Organizations Colorado Mountain College COGCC Municipalities 	EAB Members Provide Oil and Gas Activity and Related Updates
7:25 – 7:30	EAB Member general information items	EAB Members
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Manager Report

Date:

June 20, 2017

To:

Board of Directors, Battlement Mesa Service Association

From:

Steve Rippy, Association Manager

Monument Creek Entry Sign: The village entry sign into Monument Creek was destroyed by a vehicle this past month. The driver of the vehicle is unknown. The sign, which was approximately 30 years old, was in very poor condition and would probably have needed to be replaced in the very near future. I would recommend that the Board consider a replacement plan for the old village entry signs moving forward. As noted the majority of the village signs were built approximately 30 years ago and several of the signs are looking weathered and will need significant repair or replacement in the near future. The Parachute/ Battlement Mesa Park and Recreation District is in the process of updating the old wood signs at the golf course and recreation center with stone and it might make sense to evaluate a replacement plan for our village signs that would create a consistent theme for village signage.

501 C-4 Committee Review: On June 14th Director, John Shepherd, community member, Dick Buchan and I met to review the Bylaws and Articles of Incorporation concerning the establishment of a 501 C-4 for the purpose of receiving donation funds from URSA. Overall those in attendance were satisfied with the language as drafted by the BMSA attorneys. The single most issue of discussion was the number of directors that would make up the 501 C-4 Board of Directors. The consensus was that the board should be made up of five to seven directors rather than the entire number of directors currently serving on the BMSA Board.

<u>Turkey Trail Park</u>: I was able to confirm with Eric Short the volume of landscape shrubs and trees proposed in his bid for the park. One hundred-eleven (111) shrubs, one hundred thirty-eight (138) perennial/ground cover plants and two (2) trees. In addition Eric confirmed the landscape beds would include decorative rock that matches the material used in the medians of Battlement Parkway.

<u>Tree Maintenance</u>: I had B&B Tree Service in Battlement Mesa about 10 days ago trimming those trees that were of concern due to dead limbs.